



Federated
Health
Charities

Template: Community Donation Request Letter

Dear (insert recipients name here),

Each year, provincial employees in the Ontario Public Service, Ontario Provincial Police and provincial agencies participate in the Federated Health Charities Campaign, raising funds for 21 charities providing patient services and support, medical research, and health education in communities across Ontario.

Since 1983, Federated Health Charities has been a major contributor to the fight against life-threatening diseases and life-changing conditions that affect nearly three-quarters of all Ontarians during their lifetime. Ontario's public servants have raised more than \$59 million to fund vital research, develop innovative health education programs, and provide essential support for patients and caregivers.

I am coordinating this year's Federated Health Charities campaign for (AGENCY/MINISTRY/ OPP NAME) and am writing to you to ask you to consider donating (ITEM) which will be used for (PURPOSE, ex. Our silent auction).

Your donation will help us raise funds to support our charities. In return for your generous contribution, you may receive a business receipt, which is acceptable to the Canada Revenue Agency and the Ontario Ministry of Finance for inventory reduction or other tax purposes.

To receive a receipt, please include a signed letter or invoice on company letterhead which includes: the full name and address of your business, a detailed list of items donated and their inventory value (without HST added), and a statement noting that these items are donated.

We sincerely appreciate your consideration. Please note that your contribution is for charitable purposes only and in no way constitutes a contract, commitment, or obligation by the Ontario government.

We are committed to making a difference in the health of our communities, at a time when they need it the most. We hope you will join us in our efforts and help us meet our goals.

If you would like more information, please contact me at (PHONE NUMBER).

Sincerely,
(Campaign Volunteer Name) - 2026 Federated Health Charities Campaign

