



## How to Submit Payroll Pledge Forms to Enterprise Services (OSS)

### Only for use by campaign treasurers supported by Enterprise Services (OSS)

OPS employees have the option of completing a hard copy payroll donation form to initiate payroll pledges. These forms should be submitted to the campaign treasurer for tracking.

Campaign treasurers must submit any hard copy pledge forms to the appropriate payroll service centre on behalf of the Agency/Ministry Campaign Team.

**GTA:** [payroll.gta@ontario.ca](mailto:payroll.gta@ontario.ca)

**North Bay:** [payroll.northbay@ontario.ca](mailto:payroll.northbay@ontario.ca)

**Orillia:** [payroll.orillia@ontario.ca](mailto:payroll.orillia@ontario.ca)

**Thunder Bay:** [payroll.thunderbay@ontario.ca](mailto:payroll.thunderbay@ontario.ca)

To verify the appropriate payroll service centre to receive your documentation, please visit [Pay and Benefits Service Centres - InsideOPS](#) or contact the Enterprise Service Centre at 1-888-99-OPSSC (1-888-996-7772) or 1-416-915-7772 (GTA).