

## FAQ: WIN Donations

### (1) What is Automatic Pledge Renewal?

OPS employees have the option to make an Automatic Pledge Renewal (APR) in WIN. Your payroll donation will automatically renew for the next calendar year pay cycle.

### (2) How do I set up my donation to automatically renew?

The option for continuous giving is available on the main donations page after selecting the [Charitable Donations tile in WIN](#). When adding the new pledge, leave the **Number of Pays** field blank to indicate that you want your pledge to automatically renew next year.

### (3) How do I view my existing Automatic Pledge Renewal?

Select the [Charitable Donations](#) tile in WIN, then select the [Set-Up Federated Health](#) tile. The bottom of the online pledge form will show the existing automatically renewed pledge.

### (4) How do I cancel or modify my payroll deductions and/or automatic pledge renewal?

To cancel or modify an Automatic Pledge Renewal in WIN during the campaign period, go to the **Charitable Donations** page and select the “**Set-Up Federated Health**” tile. The bottom of the online pledge form will show the existing automatically renewed pledge. Select **Edit Deduction** or **Terminate Deduction** to make any changes required.

To cancel or modify a WIN payroll donation **outside of the campaign period**, contact the [OPS Service Centre](#).

### (5) When can I set up my payroll deduction?

You can set up payroll deductions in WIN from April 1, 2026, to July 5, 2026.

### (6) When do payroll deductions start?

The first payroll deduction will be reflected on the July 2, 2026, pay date. The start date and maximum number of payroll deductions is dependent on when you authorize the payroll deductions in WIN.

### (7) When do payroll deductions end?

The number of pays that you have selected will determine when your payroll deductions will end. If you have selected the maximum number of pays available, then the last deduction date will be June 17, 2027.

**(8) How do I opt out of any incentives offered during the campaign?**

By making a pledge, you will be automatically granted participation in additional campaign incentive activities (e.g. draws, appreciation events, etc.). If you do not wish to be included in these additional campaign components, please email [Tatyana.Parfenyuk@ontario.ca](mailto:Tatyana.Parfenyuk@ontario.ca). Your name will be removed from incentive activities.